

**Artists Connect  
Exhibition Guidelines  
2005-2006**

**Article 1 -- Name**

**Section 1: The name of this organization shall be**

Artists Connect

**Article 2 - Purpose**

**Section 1: Vision and Mission Statement**

Vision:

Artists Connect is an organization that provides its members an environment in which to connect, learn and grow in the arts, and include community visibility of work by Artists Connect members.

Mission:

Artists Connect mission is to provide its members with a link to other artists and the community.

**Article 3 - Artists Connect Shows/ Exhibitions & Sponsored Sales Policies**

**Section 1: Eligibility for participating in a show**

Sellers must be **active** members of the club. Membership consists of attending **two** or more monthly meetings, accrued in the 5 months prior to each show. Items must be of original fine art, jewelry, sculpture or photography.

**Section 2: Commission Fees**

Members are charged 25% commission of their total sales. Washington State and Local Sales Tax is collected and paid through EAFA (Edmonds Arts Festival Association, Inc.)

**Section 3: Seller Responsibilities**

In addition to sales fees collected, sellers are expected to take an active role in facilitating a sale they are participating in. The responsibilities includes:

Labeling for each piece as follows:

1) A business size card /label for front of painting, which includes:

Artist's name

Title

Medium

Price

2)Entry form/ Inventory sheet

3) String tag for back of piece provided at check-in.

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cont'd.  
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**Section 4: Show Etiquette**

Working a minimum of 4 hours for a two day show and 2 hours for a one day show, with the understanding that there must be at least two people present at all times during the show. If a participant is unable to work their shifts, it is their responsibility to find a replacement.

Assisting in sale preparation - promotion, space and table reservations, scheduling, set-up, break-down, money reconciliation, unpacking and packing their pieces, etc. This is in addition to time worked during the actual show.

**All** artwork must be for sale

**Do not** begin to remove or dismantle artwork or exhibition space until closing time. **No** exceptions.

Working with other artists to maintain equitable display space for all involved.

Keeping the display and working area safe, and money secure.

Share equally in the event of loss due to ticket or change error made during the sale.

Will not hold the club, Artworks or EAFA responsible for loss due to breakage or theft. Every seller participates at their own risk.

# **Artists Connect Mission Statement**

## **Mission Statement:**

Artists Connect's mission is to provide its members with a link to support network with other artists and the community.

## **Objectives:**

With the goal of promoting members' continuing growth in the arts, Artists Connect will:

1. Conduct regular meetings for members to share technical and creative support.
2. Maintain a members' website and news group to share resources and facilitate group discussion.
3. Share opportunities for members to expose their works with the local community.

## **Membership:**

Anyone interested in supporting and actively working towards the mission of the organization is invited to join. A vested member is considered someone attending at least two meetings prior to an Artists Connect planned event.

## **Meeting Times:**

Meetings will be held at ArtWorks, Edmonds, on the fourth Saturday of each at 10:00 am.